

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2014/15-2020/21 between programme countries

Minimum requirements

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Partner University	G THESSAL01	Institutional Coordinator/Head of the Department Full name: Ioannia Georgiadou Address: Department of European Educational Programmes, Administration building, 54124, Thessaloniki, Greece Tel: +30 2310 995293 Fax: +30 2310 995292 Email: Erasmus-agreements@auth.gr	General University Webpage: www.auth.gr For Erasmus students: http://www.eurep.auth.gr/index.php?lang=en Course catalogue: http://qa.auth.gr/en/studyguide/
Partner University		Departmental coordinator: Prof. Regkakos Antonios Email: regakos@lit.auth.gr School of Philology	
Uniwersytet Mikołaja Kopernika w Toruniu (Nicolaus Copernicus University in Toruń)	PL TORUN01	International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax. +48 56 6114929, tel. 611 -4928, -2246 Ewa Derkowska-Rybicka (ewador@umk.pl) – Erasmus Institutional Coordinator (STA, STT) Małgorzata Grudzińska	ERASMUS incoming information: http://www.umk.pl/en/cooperation/erasmus/ Lecture catalogue: http://www.umk.pl/en/cooperation/erasmus/students/study/

		(incoming@erasmus.umk.pl) - Incoming students; placements Marta Wiśniewska (mawi@umk.pl), Marta Błaszczyk (martaslo@umk.pl) - outgoing students; placements	Semester dates: http://www.umk.pl/en/cooperation/guide/calendar/
		Collegium Medicum in Bydgoszcz (medical sciences): International Programmes Department ul. M. Curie Skłodowskiej 9, 85-067 Bydgoszcz tel. (52) 585-36-91 Paulina Gyrkow e-mail: erasmus@cm.umk.pl	http://www.cm.umk.pl/en/
Faculty of Philology	PL TORUN01	Faculty coordinator: Marcin Skibicki (skibicki@umk.pl) Hanna Samulska (Hellenic Studies) (hannasamulska@gmail.com)	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

Student Mobility (SMS)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods Student Mobility for Studies [total number of months of the study periods or average duration]
G THESSAL01	PL TORUN01		023/222	1st, 2nd or 3rd	2x6= 12
PL TORUN01	G THESSAL01		023/222	1st, 2nd or 3rd	3x4= 12

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

Staff Mobility (STA and STT)

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training *
[total number of days of teaching periods or average duration *]					

G THESSAL01	PL TORUN01		023/222	3 x 4 WEEKS	
PL TORUN01	G THESSAL01		023/222	3 x 4 WEEKS	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ¹	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
G THESSAL01		Greek	English	B2	B2
PL TORUN01		Polish	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

Students applying for an Erasmus at NCU should meet the following language requirements: B2 of English (both in writing and speaking). Moreover, respective faculties esp. language departments may have higher requirements. Students should present a language certificate proving their language competences.

D. Additional requirements

Partner University: AUTH

Courses at the Aristotle University of Thessaloniki are normally taught in Greek. However, there are courses in other languages too, especially at the Foreign Language Faculties, Faculty of Law (courses in English, French and German language), School of Journalism & Mass Communication, and School of Economics. In all the other cases, there are special arrangements for LLP/Erasmus students, such as assignment of essays in English with the use of English bibliography in small group of students.

Information concerning courses and other academic matters can be obtained at the web site of the University <http://www.auth.gr/en/faculties>

Greek Language courses for LLP/Erasmus students

-There are four two-week courses organized specifically for LLP/ERASMUS students with the support of the EU (LLP) at the beginning of each semester: two in October and two in March (beginners' level).

-The School of Modern Greek Language of A.U.Th <http://smg.web.auth.gr/> organizes

¹ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

Erasmus Intensive Language Courses (E.I.L.C.) on the following periods:

a) Intensive Summer Course

b) Intensive Winter Course

Information on the website:

http://ec.europa.eu/education/erasmus/doc902_en.htm

Students with disabilities

Social and Health Policy Committee of AUTH was established in 1997 with the aim to facilitate students with disabilities. Services have been developed and updated according to European and International standards. There are several fields that Social and Health Policy Committee is getting involved, always aiming to make student life easier so that all students can focus on their academic demands.

Services available	
Students with visual impairment	<ul style="list-style-type: none">- Converting books or notes in any file the student is using to study (text to speech, print them in Braille etc)
Students with hearing disabilities	<ul style="list-style-type: none">- Interpretation in Greek Sign language everywhere in the campus of our University during working hours.- Co-operation with Hellenic Federation of the Deaf in order to provide sign language interpreters for all lessons of deaf students.- Unfortunately we do not provide interpretations in other foreign sign languages.
Students with mobility disabilities	<ul style="list-style-type: none">- We provide transportation to students with mobility disabilities from their residences to the campus and vice versa in an everyday basis.
Services to all students	<ul style="list-style-type: none">- blood donation days- connect students with other institutions so that they will be given the professional care they need depending on their issue.

Social and Health Policy Committee is always personalizing its services adjusting them to the needs and wills of every single student.

Contact details: Tel. (+30) 2310 995360, (+30) 2310 995386, (+30) 2310 991376

E-mail: socialcom@ad.auth.gr

PL TORUN01:

The list of Erasmus coordinators at NCU is available at <http://www.umk.pl/en/cooperation/erasmus/coordinators/>

Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

- Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.
- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.

More details and steps to follow available at:

<http://www.umk.pl/en/cooperation/erasmus/students/disabled/>

Contact:

International Programmes Office in Toruń, +48 56 6114928 incoming@erasmus.umk.pl

International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl

Additional information on medical care at NCU in Toruń is available at

<http://www.umk.pl/en/cooperation/guide/issues/#A2/>

Health and safety issues are a very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Toruń.

Contact:

an English speaking psychologist counselling@erasmus.umk.pl

- For the implementation of **STA/STT**-mobilities, – incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

E. Calendar

1. Information on nominated students and their applications must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
G THESSALO1	June 30th	November 30th
PL TORUN01	June, 1st	November, 1st

[* to be adapted in case of a trimester system]

Partner University: Aristotle University of Thessaloniki:

2. Following the receipt of the paper application (printed online application), AUTH will send its decision within 4-6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

PL TORUN01:

Partner institutions should send their nominations by email (pls. give student's first and family name, e-mail, area of studies and semester of Erasmus scholarship).

Students should apply according to the procedure given on

<http://www.umk.pl/en/cooperation/erasmus/students/application>

The online application should be submitted by the students by the **1st of June** or **1st of November**.

2. The receiving institution will send its decision within 6 weeks.

Transcript of Records

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI, given that the transcript form and all relevant course work documents have been submitted by the student.

Termination of the agreement

The inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

Partner University:

ECTS Credits:

GRADES: The Student Exchange Office recommends the following grading equivalency table:

PL TORUN01:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN, 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikołaja Kopernika w Toruniu	ECTS	
	Grade	Predicate
5	A	Very Good

4,5	B	Better than good
4	C	Good
3,5	D	Better than satisfactory
3	E	Satisfactory
2	F	Unsatisfactory / Fail
Zal / Pass	Participation; i.e. the student has successfully and regularly attended the course.	

G THESSALO1: <http://www.eurep.auth.gr/index.php?lang=en>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G THESSALO1	Incoming Students: Ms. Sofia Fourlari tel. +30 2310995166 Ms. Vasiliki Mpoukla tel. +30 2310 991391 email: erasmus-incoming@auth.gr	http://www.eurep.auth.gr/index.php?lang=en
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691).	http://www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
G THESSALO1	Incoming Students: Ms. Sofia Fourlari tel. +30 2310995166 Ms. Vasiliki Mpoukla	http://www.eurep.auth.gr/index.php?lang=en

	tel. +30 2310 991391 email: erasmus-incoming@auth.gr	
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/cooperation/guide/issuess/BA2




4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
GTHESSAL01	Incoming Students: Ms. Sofia Fourlari tel. +30 2310995166 Ms. Vasiliki Mpoukla tel. +30 2310 991391 email: erasmus-incoming@auth.gr	http://new.eurep.auth.gr/en/accommodation-list
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation http://www.umk.pl/en/cooperation/guide/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ²
G THESSAL01	Prof. Dr. Despo Ath. Lialiou Deputy Rector	16/12/2013	
PL TORUN01	Dean: dr hab. Adam Bednarek, NCU prof. Vice Deans: dr hab. Przemysław Nehring, NCU prof. dr hab. Maciej Wróblewski	8.01.2014 r.	 DZIEKAN 

* At PL TORUN01 single-subject agreements are signed by the dean of the respected faculty, while multi-subject agreements by the Vice-rector for Education.

² Scanned signatures are accepted