



Erasmus+ Programme

– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

The Institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution	Erasmus code	Contact details (email, phone)	Website
Vytautas Magnus University	LT KAUNAS01	<p>Senior specialist International Office Ms Juste Ceckauskalte j.ceckauskalte@trt.vdu.lt +370 37 327 989</p> <p>Institutional Coordinator International Office Mrs. Zina Baltreniene office@trt.vdu.lt +370 37 327 986</p> <p>Faculty Coordinator Faculty of Humanities Ms Jurgita Pllypaitite j.pllypaitite@hmf.vdu.lt +370 37 327 828</p>	www.vdu.lt/EN
Uniwersytet Mikołaja Kopernika w Toruniu (Nicolaus Copernicus University in Toruń)	PL TORUN01	<p>International Programmes Office, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Toruń, Poland; tel/fax: +48 56 6114929, tel: 611-4928, -2246 Ewa Derkowska-Rybicka (ewader@umk.pl) - Erasmus Institutional Coordinator (STA , STT) Małgorzata Grudzińska (incoming@erasmus.umk.pl) - incoming students, placements Marta Wiśniewska (maw@umk.pl), Marta Blaszczyk (martaslo@umk.pl) - outgoing students, placements</p>	<p>ERASMUS incoming information: http://www.umk.pl/en/cooperation/erasmus/ Lecture catalogue: http://www.umk.pl/en/cooperation/erasmus/students/study/ Semester dates: http://www.umk.pl/en/cooperation/guide/calendar/</p>
		Collegium Medicum in Bydgoszcz (medical sciences); International Programmes Department ul. M. Curie Skłodowskiej 9, 85-067 Bydgoszcz	http://www.cm.umk.pl/en/

		tel. (52) 585-36-91 Paulina Gyrkow. e-mail: erasmus@cm.umk.pl	
Faculty of Humanities	PL TORUN01	Faculty coordinator: Prof. Zbigniew Nerczuk Faculty of Humanities Erasmus Co-ordinator: Fosa Staromiejska 1a 87-100 Toruń Poland Tel. (+48) 56-611 36 23 Fax. (+ 48) 56-611-36-32	http://www.umk.pl/en/ cooperation/erasmus/

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM	TO	Subject area code	Subject area name	Study cycle	Total number of students/months	
					SMS	SMT
LT KAUNAS01	PL TORUN01	0223	Philosophy and ethics	I, II	2/10	
PL TORUN01	LT KAUNAS01	0223	Philosophy and ethics	I, II	2/10	

FROM	TO	Subject area code	Subject area name	Total number of staff/days	
				STT ¹	STA ²
LT KAUNAS01	PL TORUN01	0223	Philosophy and ethics	1/5	
PL TORUN01	LT KAUNAS01	0223	Philosophy and ethics	1/5	

1. Staff Mobility for training

2. Staff Mobility for teaching

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution	Optional: Subject area	Language of instruction	Language of instruction	Recommended language of instruction level

	tion 1	tion 2	Student Mobility for Studies	Staff Mobility for Teaching
LT-KAUNAS01	0223	Lithuanian	English	B2
PL-TORUN01		Polish	English	B2

D. Additional requirements and information

Receiving institution [Erasmus code]	Optional: additional requirements	Optional: additional information
LT-KAUNAS01		Useful Information: www.vdu.lt/en/studies/useful-information Disability-Friendly University: www.vdu.lt/en/studies/why-vmu/a-disabled-friendly-university Summer Schools: www.vdu.lt/en/studies/summer-schools

PL-TORUN01:

The list of Erasmus coordinators at NCU is available at:
<http://www.umk.pl/en/cooperation/erasmus/coordinators/>

Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

- Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.
- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.

More details and steps to follow available at:
<http://www.umk.pl/en/cooperation/erasmus/students/disabled/>

Contact:

International Programmes Office in Toruń, +48 56 6114928 Incoming@erasmus.umk.pl

International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl

Additional information on medical care at NCU in Toruń is available at:

<http://www.umk.pl/en/cooperation/guide/issues/#A2/>

Health and safety issues are a very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Toruń.

Contact:

an English speaking psychologist counselling@erasmus.umk.pl

- For the implementation of STA/STT-mobilities, – incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution	Autumn term	Spring term
LT KAUNAS01	June 1	November 15
PL TORUN01	June, 1 st	November, 1st

2. The receiving institution will send its decision within 1 week.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.
4. Termination of the agreement or changes in the data set above can be amended annually if communicated before November 30th. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term*	Spring term*	Contacts
LT KAUNAS01	June 1st	November 15th	Senior specialist Ms. Justė Ceckauskaitė j.ceckauskaite@trt.vdu.lt +370 37 327 989

* to be adapted in case of a trimester system

2. The receiving institution will send its decision within 3 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

The agreement may, at any time during its period of validity, be amended or terminated by the involved parties upon prior notices in writing. In the event of unilateral agreement termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor

the National Agencies can be held responsible in case of conflict.

PL TORUN01:

Partner Institutions should send their nominations by email (pls. give student's first and family name, e-mail, area of studies and semester of Erasmus scholarship).
 Students should apply according to the procedure given on:
<http://www.umk.pl/en/cooperation/erasmus/students/application>
 The online application should be submitted by the students by the 1st of June or 1st of November.
 2. The receiving institution will send its decision within 6 weeks.

Transcript of Records

A Transcript of Records will be issued by the receiving Institution no later than 5 weeks after the assessment period has finished at the receiving HEI, given that the transcript form and all relevant course work documents have been submitted by the student.

Termination of the agreement

The Inter-institutional agreement may be amended by mutual agreement. The inter-institutional agreement may be terminated by either party. In the event of unilateral termination, a notice of at least one academic year should be given. In the event of such notice being given, all existing commitments to staff or students will be fulfilled. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the Institutions

Institution [Erasmus code]	Website for information
I.T KAUNAS01	www.vdu.lt/en/studies/academic-information/system-of-credits-and-grading

It is recommended that receiving Institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide¹. A link to a webpage or the annex to this agreement can be enough.

PL TORUN01:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain za/ or zai/czenie (EN: 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikołaja Kopernika w Toruniu	ECTS	
Grade	Grade	Predicate
5	A	Very Good
4,5	B	Better than good
4	C	Good

¹http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

3,5	D	Better than satisfactory
3	E	Satisfactory
2	F	Unsatisfactory / Fail
Zal / Pass		Participation; i.e. the student has successfully and regularly attended the course.

2. Visa

The sending and receiving Institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.
Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KAUNAS01	Senior Specialist Ms Juste Ceckauskaite, j.Ceckauskaite@rrt.vdu.lt , +370 37 327 989	www.vdu.lt/en/studies/useful-information/
PL TORUN01	Incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel_to_poland/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.
The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KAUNAS01	Senior Specialist Ms Juste Ceckauskaite, j.Ceckauskaite@rrt.vdu.lt , +370 37 327 989	www.vdu.lt/en/studies/useful-information/
PL TORUN01	Incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/cooperation/guide/issues/#A2

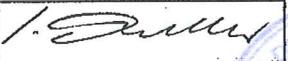
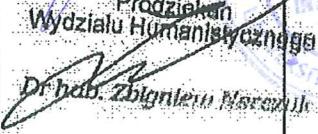
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
LT KAUNAS01	housing@osa.vdu.lt +370 37 327 977	www.vdu.lt/en/studies/useful-information/accommodation
PL TORUN01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@crm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	 http://www.umk.pl/en/cooperation/erasmus/students/application/ #Accommodation http://www.umk.pl/en/cooperation/guide/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature
LT KAUNAS01	Dean of the Faculty of Humanities Prof. Ineta Dabašinskienė	06.01.2014	
LT KAUNAS01	Institutional Coordinator Mrs. Zina Balterenė	08.01.2014	
PL TORUN01	Prof. Zbigniew Nerczuk Vice-Dean of the Faculty of Humanities Copernicus University, Toruń	23 XII 2013	 Prodziekan Wydziału Humanistycznego Dr hab. Zbigniew Nerczuk, Jr.

