



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff -

Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021



The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

Between (Name of the institution and department, where relevant)	Erasmus CODE	Nicolaus Copernicus University Faculty of Law and Administration
	PL TORUN01	
Contact details (name, email, phone)	Institutional Coordinator: Ewa Derkowska-Rybicka, ewader@umk.pl, tel/fax. +48 56 6114929 Departmental Coordinator: Malgorzata Grudzinska, incoming@erasmus.umk.pl, +48 56 611 4928 Dr Piotr Chrzczonowicz, pch@umk.pl, +48 56 611 40 38, fax +48 56 611 40 02 Prof. dr Arkadiusz Lach, arkadl@umk.pl, +48 56 611 40 02, fax +48 56 611 40 02	
And (Name of the institution and department, where relevant)	Erasmus CODE	Masaryk University Faculty of Law
	CZ BRNO05	
Contact details (name, email, phone)	Institutional Coordinator: Lucie Durcová, durcova@czs.muni.cz, +420 549 49 4144 Departmental Coordinator: Michal Radvan, Michal.Radvan@law.muni.cz, +420 549 49 6636	

Student Mobility for Studies

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of October in the preceding academic year.

Erasmus Subject area – ISCED code		Level			Country		Student Mobility for Studies	
Subject area code	Subject area name	Undergraduate Bachelor	Post-graduate Master	Doctoral	FROM	TO	Students	Months
38	Law	yes	yes	no	CZ	PL	2	12
38	Law	yes	yes	no	PL	CZ	2	12

Staff Mobility for Teaching

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of October in the preceding academic year.

Erasmus Subject area – ISCED code		Country		Staff Mobility for Teaching	
Subject area code	Subject area name	FROM	TO	Teachers	Days
38	Law	CZ	PL	2	10
38	Law	PL	CZ	2	10

Language requirements

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period.

FROM (Country)	TO (Country)	Language/s of instruction	Recommended language of instruction level	
			Level	Other*
CZ	PL	English	B2 - Upper Intermediate	The Faculty of Law MU organizes language examinations uniform for all students and guarantees the students' language skills and the ability to study in the appropriate language.
		Polish	B2 - Upper Intermediate	
PL	CZ	English	B2 - Upper Intermediate	
		not selected	not selected	

The above stated language competence concerns requirements of the university. For daily communication it is necessary to know English or Czech.

* Please explain if you require other level than B1/B2

Calendar

1. Applications/information on nominated students must reach the receiving institution by (the deadlines indicated herewith are not final and different dates might apply and can be agreed upon)

FROM (Country)	TO (Country)	Autumn term	Spring term
CZ	PL	1 June	1 November
PL	CZ	15 July	15 November

2. The receiving institution will send its decision within 5 weeks after the deadline.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement: the agreement can be modified or terminated unilaterally, as long as at least a one academic year notice is given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

General Information

Although a brief overview is provided in this agreement, more detailed information is sent to the nominees in order for them to prepare their exchange.

Grading system of the institutions:

Is described thoroughly in our ECTS Brochures, available to the general public on the following webpage:

FROM (Country)	TO (Country)	Link to Website resource
CZ	PL	http://www.umk.pl/en/cooperation/guide/grading/
PL	CZ	http://is.muni.cz/ects/

1. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

FROM (Country)	TO (Country)	Contact details	Website for information
CZ	PL	Małgorzata Grudzińska, incoming@erasmus.umk.pl, (+48 56 611 4928)	http://www.umk.pl/en/cooperation/guide/issues/#A1
PL	CZ	Radka Vičarová, vicarova@czs.muni.cz, +420 549 49 7942	http://ois.muni.cz/incoming-students-visa

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Exchange students are not given insurance cover automatically, unless specified. Information and assistance can be provided by the following contact points and information sources:

FROM (Country)	TO (Country)	Contact details	Website for information
CZ	PL	Małgorzata Grudzińska, incoming@erasmus.umk.pl, (+48 56 611 4928)	http://www.umk.pl/en/cooperation/guide/issues/#A2
PL	CZ	Radka Vičarová, vicarova@czs.muni.cz, +420 549 49 7942	http://ois.muni.cz/incoming-students-insurance

4. Housing



The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

FROM (Country)	TO (Country)	Contact details	Website for information
CZ	PL	Małgorzata Grudzińska, incoming@erasmus.umk.pl, (+48 56 611 4928)	http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation
PL	CZ	Radka Vičarová, vicarova@czs.muni.cz, +420 549 49 7942	http://ois.muni.cz/incoming-students-housing

5. Other

FROM (Country)	TO (Country)	Contact details	Website for information
CZ	PL		General info for exchange students: http://www.umk.pl/en/cooperation/erasmus/ Information for students with disabilities:
PL	CZ		General info for exchange students: http://ois.muni.cz/incoming-erasmus-general-info Information for students with disabilities: http://www.teiresias.muni.cz/?lang=en

Signatures of the legal representatives of both institutions:

Name of Institution: Nicolaus Copernicus University		Name of Institution: Masaryk University	
Name and function of the official representative:		Name and function of the official representative: Lucie Durcová	
Signature:		Signature:	
Date:	19/12/2013	Date:	13. 12. 2013
Stamp:	<p>PRODZIEKAN</p> <p>Dr hab. Arkadiusz Prodziekan prof. UMK</p>	Stamp:	