



Erasmus+ Programme

Key Action 1

- Mobility for learners and staff - Higher Education Student and Staff Mobility

Inter-institutional agreement 2014/15 - 2020/21 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
TRAKYA UNIVERSITESI	TR EDİRNE 01	<i>Institutional Coordinator</i> TANER TIMARCI, TRAKYA ÜNİVERSİTESİ Tel.: +90 284 214 3300 email: tanert@trakya.edu.tr	http://erasmus-en.trakya.edu.tr/
		<i>Academic Contact</i> German Translation and Interpretation Departmental Coordinator Lect. Aykut HALDAN aykuthaldan@trakya.edu.tr +90284- 2359592-1247	
		<i>Administrative Contact</i> English Translation and Interpretation Departmental Coordinator Lect. Özge İŞBECER +90284 235 9592 İlkay Nuhtu KALELİ Trakya University International Relations Office Balkan Campus, 22030, EDİRNE/TURKEY Tel/Fax: +902842359088 E-mail: erasmus@trakya.edu.tr	

NICOLAUS COPERNICUS UNIVERSITY	PL TORUN 01	<i>Institutional Coordinator</i> <i>Administrative Contact</i>	Ewa Derkowska-Rybicka (ewader@umk.pl) Malgorzata Grudzinska (kaina@umk.pl) Marta Wisniewska (mawi@umk.pl) Marta Siominska (martaslo@umk.pl) International Programmes Offices, Nicolaus Copernicus University, ul. Gagarina 11, 87-100 Torun, POLAND T: +48566114929 Ext:2246	ERASMUS incoming information: http://www.umk.pl/en/cooperation/erasmus/ Lecture catalogue: http://www.umk.pl/en/cooperation/erasmus/students/study/ Semester dates: http://www.umk.pl/en/cooperation/guide/calendar/ ERASMUS incoming information: http://www.maius.umk.pl/ang/en/
		<i>Academic Contact</i>	Ariadna Strugieliska English Department (ariadnas@umk.pl)	

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code (ISCED) *	Subject area name	Study cycle (short cycle, 1 st , 2 nd or 3 rd)	Number of student mobility periods Student Mobility for Studies (total number of months per one academic year)	Student Mobility for Traineeships
TR EDIRNE 01	PL TORUN 01	222	Languages and Philological Sciences (English)	1 st	18 Months (3 Student * 6 Months)	X
PL TORUN 01	TR EDIRNE 01	222	Languages and Philological Sciences (English)	1 st	18 Months (3 Student * 6 Months)	X

* Optional

FROM (Erasmus code of the sending institution)	TO (Erasmus code of the receiving institution)	Subject area code (ISCED) *	Subject area name	Number of staff mobility periods Staff Mobility for Teaching (total number of weeks per one academic year)	Staff Mobility for Training
TR EDIRNE 01	PL TORUN 01	222	Languages and Philological Sciences (English)	2 weeks	X

				(2 Teaching Staff)	
PL TORUN 01	TR EDIRNE 01	222	Languages and Philological Sciences (English)	2 weeks (2 Teaching Staff)	X

* Optional

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution (Erasmus code)	Subject area name	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR EDIRNE 01	Languages and Philological Sciences (English)	English	English	B1	B2
PL TORUN 01	Languages and Philological Sciences (English)	English	Polish	B2	C1

* Optional

For more details on the language of instruction recommendations, see the course catalogue of each institution (links provided on the first page).

D. Additional requirements

Both above mentioned institutions have the conditions for the acceptance of students and staff with disabilities.

PL TORUN01:

The list of Erasmus coordinators at NCU is available at
<http://www.umk.pl/en/cooperation/erasmus/coordinators/>

Erasmus students who wish to follow courses at more than one faculty at NCU need to obtain the approval of a coordinator/dean of a respective/particular faculty.

- Erasmus students interested in writing a final BA-/MA-/PhD-thesis at NCU should ask a respective coordinator to get an approval to do so. Final theses need to be graded by the home institution/not by NCU.
- Nicolaus Copernicus University attempts at facilitating the Erasmus exchange students with disabilities or permanent illnesses. Our International Programmes Office, in cooperation with the Section for Students with Disabilities, tries to meet your special needs.

More details and steps to follow available at:

<http://www.umk.pl/en/cooperation/erasmus/students/disabled/>

Contact:

International Programmes Office in Toruń, +48 56 6114928 incoming@erasmus.umk.pl

International Programmes Department in Bydgoszcz, +48 52 5853691 erasmus@cm.umk.pl

Additional information on medical care at NCU in Toruń is available at

<http://www.umk.pl/en/cooperation/guide/issues/#A2/>

Health and safety issues are a very important matter at our university, therefore, during the Orientation Weeks we offer Erasmus students a special pack concerning Emergency Issues. We also provide students with a psychological help during their Erasmus stay in Toruń.

Contact:

an English speaking psychologist counselling@erasmus.umk.pl

- For the implementation of **STA/STT**-mobilities, – Incoming staff is required to get confirmation of invitation by an NCU contact person from the respective faculty in reasonable advance in order to prepare a satisfactory programme of teaching/training.

E. Calendar

1. Applications on nominated students must reach the receiving institution by:

Receiving institution (Erasmus code)	Autumn term	Spring term
TR EDIRNE 01	July, 1st	December, 30th
PL TORUN 01	June, 1st	November, 1st

2. The receiving institution will send its decision within 5 weeks after deadlines.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

4. Termination of the agreement

The involved institutions may agree on the procedure of modifying or terminating the bilateral agreement. In case of unilateral modification or termination, a written notice of at least one academic year ahead will be given. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

PL TORUN01:

Partner institutions should send their nominations by email (pls. give student's first and family name, e-mail, area of studies and semester of Erasmus scholarship).

Students should apply according to the procedure given on

<http://www.umk.pl/en/cooperation/erasmus/students/application>

The online application should be submitted by the students by the **1st of June** or **1st of November**.

2. The receiving Institution will send its decision within 6 weeks

F. Information

1. Grading systems of the institutions

TR EDIRNE 01: <http://www.classbase.com/Countries/Turkey/Grading-System>

PL TORUN01:

The Nicolaus Copernicus University follows the ECTS scheme, which means that ECTS credits are allocated to course units, lectures, practical works, etc. at each faculty. In ECTS, 60 credits represent one year of study (in terms of workload); normally 30 credits are given for six months (a term/semester).

The Polish grading system in higher education is based on the 5 to 2 scale, where 5 is the best mark and 2 is the worst.

Moreover, students can also be marked with additional signs of + and -. Each of them equals half a point: + means 0.5 more. Some courses, however, are not evaluated on such a marking scheme and for these a student may simply obtain *zal.* or *zaliczenie* (EN. 'pass') which means that their workload was satisfactory and they have passed the course.

Uniwersytet Mikołaja Kopernika w Toruniu	ECTS	
	Grade	Predicate
5	A	Excellent
4,5 - 5	B	Very Good

4	C	Good
3,5	D	Satisfactory
3	E	Sufficient
2	F	Fail
Zal / pass	Participation; i.e. the student has successfully and regularly attended the course.	

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
TR EDIRNE 01	erasmus@trakya.edu.tr Tel: +902842359088 Fax: +902842359088	http://erasmus-en.trakya.edu.tr/
PL TORUN 01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/cooperation/guide/issues/#A1 Polish Ministry of Foreign Affairs www.msz.gov.pl/en/travel to poland/

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
TR EDIRNE 01	erasmus@trakya.edu.tr Tel: +902842359088	http://erasmus-en.trakya.edu.tr/

	Fax: +902842359088	
PL TORUN 01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/cooperation/guide/issues/#A2



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution (Erasmus code)	Contact details (email, phone)	Website for information
TR EDIRNE 01	erasmus@trakya.edu.tr Tel: +902842359088 Fax: +902842359088	http://erasmus-en.trakya.edu.tr/
PL TORUN 01	incoming@erasmus.umk.pl Tel. Toruń campus (+48 56 611 4928) erasmus@cm.umk.pl Tel. Collegium Medicum in Bydgoszcz (+48 52 585 3691)	http://www.umk.pl/en/cooperation/erasmus/students/application/#Accommodation http://www.umk.pl/en/cooperation/guide/accommodation/

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution (Erasmus code)	Name, function	Date	Signature
TR EDIRNE 01	Prof. Dr. Yener YÖRÜK Rector of Trakya University	10.09.2013	
PL TORUN 01	Dean Prof. Adam Bednarek Faculty of Languages	2.12.2013	 Dr hab. Adam Bednarek, prof. UMK

